

The following is a summary of official Minutes of the Conrad Steering Committee taken on December 18, 2014 (the first meeting of the Steering Committee).

December 18, 2014

Requirements for the development of a Heritage Management Plan:

- Schedule B of the CTFN final agreement stipulates the requirement for the development of a Heritage Management Plan for Conrad and the establishment of a Steering Committee comprised of three representatives from CTFN and three from YG.
- CTFN has allowed the development of the Conrad campground to move forward on the condition that a heritage management plan for Conrad historic site is initiated.

Review of draft Terms of Reference for the Steering Committee

- Draft Terms of Reference details the roles and responsibilities of the Conrad Historic Site Steering Committee.
- Brief review and discussion around the Terms of Reference:
 - Life of the Steering Committee- the CTFN Final agreement does not stipulate the requirement for a management committee to oversee the implementation of the Heritage Management Plan. This steering committee will cease upon completion of the final Plan unless otherwise agreed to by CTFN and YG.
 - Speaking notes, press releases, etc. developed by or received by YG will go through the Steering Committee to ensure a consistent message. It was agreed that communications should go through CTFN and the rest of the committee will be kept informed of any media requests and responses.
 - *Action Item: The members are to review the draft Terms of Reference; any required changes can be altered and adopted at the next meeting.*

Discussion regarding next steps

- CTFN and YG's parallel tasks this winter will be to compile all existing information and research for the Conrad Historic Site. YG will do a transfer payment in the winter for CTFN to conduct oral histories.
- Steering committee members - Conrad was a seasonal fish camp where trout were caught with nets, after being at Conrad they went to Tagish in the fall to catch white fish. The site is beautiful the way it is and should be preserved with the ability to catch fish there still.
- CTFN made a video at Conrad through the language program about 15 years ago with elders at the site discussing language and place names. Gerald Dickson (from Burwash Landing) was contracted to do the video.
- It would help to determine current use of the site- the Steering Committee could follow up with people that commented on the Conrad campground YESAB submission or that live nearby.

- Historic Sites will hire a heritage planner to assist with research of YG materials and be responsible for project coordination
- First priority for this person would be to set up a communications plans to inform the public and to gather feedback.
- A website that both T&C and CTFN can link to would be beneficial.
- RFP for the heritage management plan will go out in the spring.
- Further discussions required to determine what use will be permitted for the site.
- Determining use will be one of the responsibilities of the committee to determine. There are many possibilities to discuss- the site could include a Culture Camp area, interpretive center.
- Our task now will be to speak with elders, the public and other users to help us determine future use.
- YG and CTFN have already put up signs at Conrad to make people aware that it is a heritage site.
- Concerned the campground is going to change things and no one will know what the site used to be and how it has been
- It will be a challenge this year to determine how to deter use of the beach at Conrad as a boat launch.
- A boat launch by the creek would be problematic as well as it will impact the fishing and spawning area.
- Will coordinate a visit for the Steering Committee to visit other co-owned, co-managed sites such as Fort Selkirk and Forty Mile to see how they are managed during summer 2015.